

**ANNUAL ORGANIZATION MEETING, ELECTION OF OFFICERS**

At the first regular meeting at which newly elected board members are seated in election years and at the first regular meeting in December in non-election years, the board shall elect from among its members a president, a vice president, and a legislative representative to serve one-year terms. Officers shall not be elected following the appointment of a director to fill a vacancy on the board unless a majority of the board is appointed. If a board member is unable to continue to serve as an officer, a replacement shall be elected immediately. In the absence of both the chair/president and the vice president, the board shall elect a president pro tempore who shall perform the functions of the chair/president during the latter's absence. The superintendent shall act as board secretary. In order to provide a record of the proceedings of each meeting of the board, the superintendent shall appoint a recording secretary of the board.

The normal order of business shall be modified for the annual organizational meeting by considering the following matters after the approval of the minutes of the previous meeting:

- A. Welcome and introduction of newly-elected board members by the chair/president.
- B. Call for nominations for chair/president to serve during the ensuing year.
- C. Election of a chair/president (roll call vote).
- D. Assumption of office by the new chair/president.
- E. Call for nominations for vice chair/president to serve during the ensuing year.
- F. Election of a vice chair/president (roll call vote).
- G. Call for nominations for legislative representative.
- H. Election of a legislative representative.

Policies shall continue from year to year and board to board until and unless the board changes them.

Legal References:

- RCW 28A.400.030 Superintendent's duties
- RCW 28A.330.010 Board president, vice-president--Secretary
- RCW 28A.330.020 Certain board elections, manner and vote required--Selection of personnel, manner
- RCW 28A.330.050 Duties of superintendent as secretary
- RCW 29.04.170 Local elected officials, commencement of term of office

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