

MEDICATION AT SCHOOL

Under normal circumstances prescribed oral medication and oral over the counter medication should be dispensed before and/or after school hours under supervision of the parent or guardian. Oral medications are administered by mouth either by swallowing or inhaling.

If a student must receive prescribed or non-prescribed oral medication from an authorized staff member, the parent must submit a written authorization accompanied by a written request from a licensed health professional prescribing within the scope of his or her prescriptive authority. If the medication will be administered for 5 more than 15 consecutive days, the health professional must also provide written, current and unexpired instructions for the administration of the medication.

The superintendent shall establish procedures for:

A. Training and supervision of staff members in the administration of prescribed or non-prescribed oral medication to students by a physician or registered nurse;

B. Designating staff members who may administer prescribed or non-prescribed oral medication to students;

C. Obtaining signed and dated parental and health professional request for the dispensing of prescribed or non-prescribed oral medications, including instructions from the health professional if the medication is to be given for more than fifteen days;

D. Storing prescribed or non-prescribed medication in a locked or limited access facility; and

E. Maintaining records pertaining to the administration of prescribed or non-prescribed oral medication.

F. Permitting, under limited circumstances, students to carry and self-administer medications necessary to their attendance at school.

No medication shall be administered by injection except when a student is susceptible to a predetermined, life endangering situation. In such an instance, the parent shall submit a written and signed permission statement. Such an authorization shall be supported by signed and dated written orders accompanied by supporting directions from the physician. A staff member shall be trained prior to injecting a medication.

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Medications administered by routes other than oral (ointments, drops, nasal inhalers, suppositories or non-emergency injections may not be administered by school staff other than registered or licensed practical nurses.

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If the district decides to discontinue administering a student's medication, the superintendent or designee must provide notice to the student's parent or guardian orally and in writing prior to the discontinuance. There shall be a valid reason for the discontinuance that does not compromise the health of the student or violate legal protections for the disabled.

Legal References:

- RCW 28A.210.260 Administration of Oral Medication by--Conditions
- RCW 28A.210.270 Administration of Oral Medication by--Immunity from Liability
- Attorney General Memorandum (2/9/89)--Administration of Medication

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- Management Resources: [PNA 9902.03](#) [Bus drivers still tested for marijuana](#)
[PNA 9810.02](#) [OSPI bulletin reviews medication issues](#)

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Adoption Date:

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